

Patient registration form

→ Please complete and sign this form and return it to us (by e-mail, post, or in person). Reason for admission			Compulsory health insurance (must be filled in without exception) Name, city:
□ aesthetic procedure/treatment not covered by insurance			8 0 7 5 6
			Insured person number:
Personal data			
☐ male	☐ female		Supplementary insurance against illness
Name:			☐ General (for all of Switzerland) ☐ Semi-private ☐ Private
First name:			Name, city:
			nsurance card number (only for Swiss insurance companies)
Date of birth:			
Street, building number:			Insured person number:
Zip code, city:			Accident insurance (to be filled in only in the event of an accident)
Telephone 1:			Name, city:
Telephone 2:			
E-mail:			Claim number:
Hometown (CH):			
Nationality:			Supplementary insurance against accidents
			☐ Semi-private ☐ Private
Marital status:			Name, place:
Family doctor (will be informed about your stay)			Insured person's or claim number:
Surname, first nan	me:		
Adress:			Employer (must be filled in in the event of an accident)
☐ I don't have a family doctor			The employer may be contacted by the GZF to clarify the insurance coverage.
Referring physician			Company:
(will be informed about your stay)			Street, building number:
☐ The referring physician is the family doctor			Zip code, city:
Surname, first name:			☐ I am insured under my compulsory health insurance against accidents (pupils, housewives, pensioners, self-employed workers, etc.)
Adress:			<u> </u>
☐ I don't have a referring physician			☐ I receive unemployment compensation and am thus covered by the SUVA accident insurance

Contact

General provisions Information to third parties

GZF is obliged to process your personal and case data in compliance with the respective legal requirements and to pass it on to third parties (e.g. to the Federal Statistical Office or to insurance companies for the assessment of their obligation to pay benefits). For compulsory benefits (under KVG [Swiss Health Insurance Act] Art. 25–31, 32–34, 35–41) the medical data (diagnoses and procedures) is automatically transmitted to your insurance company's certified data collection point together with the invoice. You may request that this medical data be sent to your insurer's medical examiner. In this case, please inform our patient admission office in writing no later than on the day of admission.

Furthermore, you agree that your family doctor, the referring physician and any other persons involved in your treatment will be informed about your current treatment. You are obliged to state your correct residential address (at which you are registered) and to notify the hospital of any change of address without delay. The hospital is entitled to obtain information from authorities, if necessary.

Approval of costs

You acknowledge that you are liable to the hospital for the services you request. The GZF tax schedule valid at the time of treatment is applicable. You confirm that you are aware of the scope of your insurance coverage and, in particular, of any limitations in terms of exclusions of benefits. The hospital has no duty to provide clarification. If, at the time of your admission, there is no full approval of the costs and/or no assumption of costs by a funding agency, GZF may request a deposit payment (in the amount of the estimated costs incurred). Services that are not covered by statutory health insurance are generally provided only against advance payment. Other costs not covered by the insurance as well as surcharges for special services (room upgrade, overnight accommodation and meals for accompanying persons, etc.) must be paid by the patient or his/her legal representative no later than on the day of admission.

Invoicing

Compulsory services are settled directly with your insurance company (Tiers payant). You agree to the associated electronic and secured coverage or online query in the insurance card center of all health insurance companies. We keep a copy of the invoice for you and will send it to you on request. We will charge you CHF 50 for a missed consultation appointment which is not canceled 24 hours in advance at the latest. The time limit for payment stated in the invoice is also the time limit for lodging a complaint. By signing this form you acknowledge that the invoice is legally binding upon expiration of the complaint deadline. All disputes arising from or in connection with the treatment relationship between the GZF and the patient shall be governed by Swiss law. The exclusive place of jurisdiction is the Rheinfelden District Court.

Valuables

We recommend that you leave valuables such as jewelry, credit cards, large amounts of cash, and personal items such as cell phones, music players/TV sets, laptops, etc. at home, if possible, and keep dentures, hearing aids, and eyeglasses in their specially designated containers. GZF is not liable for any loss, theft or damage to valuables or personal belongings.

Research data

Comments

Based on provisions of law, medical data may be used for quality purposes. The data is passed on in a form that makes it impossible for the processors to draw conclusions about a person's identity. However, if you do not agree to your data being shared for research purposes, you may inform the Central Patient Admissions Office to that effect.

By signing you declare that the information on the registration form is accurate and confirm that you have taken note of the aforementioned information. Kindly note that you cannot subsequently claim that you were mistaken or that you miscalculated the extent of the insurance coverage.
Place, date:
Signature: